

Contact person: N Busakwe

10 April 2018

Dear applicant

ADMISSION TO THE 2019 MASTERS PROGRAMME IN PSYCHOLOGY

Thank you for your request for information regarding Masters studies in our Department.

Applicants are encouraged to use an online application system - please visit our website www.mandela.ac.za and follow the online application link.

Documents required:

- Certified copy of your ID
- Certified copy of matric certificate/school leaving results
- Certified copies of your Honours/Undergraduate degree certificate(s)
- Academic record(s) and certificate(s) of conduct from previous institutions (with English translations where required)
- Certified copy of marriage certificate (where applicable)
- SAQA certificate for qualifications obtained at a non-South-African institute (where applicable)

Additional documents required

- Referee reports
- U24 (SP5)
- Autobiography information

Please ensure you have all documents ready to upload before starting this process.

Referee Reports:

Please ask 3 people of your choice to act as referees. Two of these should preferably be senior academic staff from a Department of Psychology. If this is not possible, consider using alternative sources for referees such as clinical supervisors that you have worked for on community projects. Friends, family and fellow students are not acceptable as referees. We request that the referees return the completed forms directly to the undersigned before the closing date for applications, which is **Friday 29 June 2018**. **Please note that the completion of these referee reports is VERY IMPORTANT.**

NO LATE OR INCOMPLETE APPLICATIONS WILL BE CONSIDERED.

Your application for admission to the Masters programme will only be considered once all documents (online application plus additional required documents for the Department) have been submitted.

Applicants who qualify for the short list will be eligible to take part in the selection programme which will take place between the 15th and 22rd August 2018. The Department will notify you whether you have been successful or not. Please note that **no personal feedback concerning the process or outcome will be given to applicants after the selections.**

General application guidelines

- Financial Assistance:

The financial cost involved in studying towards a Masters degree is considerable. Therefore we would like to be of assistance to you in your application for a post-graduate bursary. The Research Capacity Development Department of the Nelson Mandela University and the National Research Foundation (NRF) offer bursaries towards Masters Studies in Psychology. **The closing date for applications for NMU bursaries is normally towards the end of November every year – this date will be confirmed.**

Bursary application forms will be made available as soon as the outcome of the selection panel is known. For more information on NRF bursaries and application processes, please visit their website at www.nrf.ac.za **Please note that the NRF application process is electronic only.**

- Students from other tertiary institutions:

Submit a full academic record and certificate of conduct issued by the institution at which you were registered. This certificate should be available from your Student Records department.

- Students with special needs/disabilities:

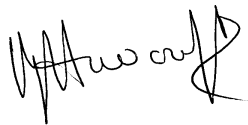
The Mandela University strives to ensure that all campus facilities are accessible to students living with special needs/disabilities. For more information on accessibility and how your particular special need/disability can be accommodated, you are advised to contact the Disability Office at (041) 504-2562/2313/4756 or disability@mandela.ac.za as early as possible.

I trust we have given you some idea of what the masters programme in psychology is all about. Should you require any further information please contact Mrs Busakwe at telephone number (041) 504-2330 or fax (041) 504-1734 or e-mail nomthandazo.busakwe@mandela.ac.za .

Curriculum specific information can be found on our webpage –
<http://psychology.mandela.ac.za/>

Once again thank you for your enquiry and I look forward to receiving your application.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J G Howcroft', with a stylized flourish at the end.

PROF J G HOWCROFT
CHAIRPERSON: MASTERS SELECTION COMMITTEE

/encl